

# SPILL REPORTING FORM

## REPORTABLE SPILLS

Please fax or e-mail to Health, Safety & Environment.  
Copy to be forwarded to Administrative Head of Unit.

UBC Okanagan  
Health, Safety & Environment

Phone: 250.807.8621  
Fax: 250.807.9591  
[www.ubc.ca/okanagan/hse](http://www.ubc.ca/okanagan/hse)

### EMERGENCY RESPONSE INITIATED

YES  NO

Date:

Time:

Employee Name:

Department:

Job title:

E-mail:

Phone:

Address:

Material Spilled:

Location:

Date of Spill:

Time of Spill:

Description of spill, including cause and actions taken:

Agencies attending scene (eg. Fire Dept.):

Agencies notified of spill (eg. PEP):

<input type="text"/>	Time:	<input type="text"/>
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