



Goal: The purpose of this document is to protect workers who handle hazardous waste on campus and encourage and appropriate handling of hazardous waste materials.

Guidelines for Hazardous Waste: In order for workers to pick up hazardous materials, they must meet the following guidelines:

- Bottles must be clean (outside)
- Lids must fit tightly
- 20% of the bottle should be empty “headspace”
- Materials should be stored according to their compatibility
- Percentages of components should total 100% and should match that submitted through the electronic submission system (HWIS)

Refusal of Hazardous Waste: for the safety of workers, Risk Management staff may refuse to transport hazardous waste unless it meets the above guidelines. A refused bottle will have a tag attached indicating the reason for the refusal. The waste will automatically be included in the next waste pick up (usually 1 week).



a place of mind



Hazardous Waste Refusal Notification

This bottle is being refused for pick up this week for the following reason(s):

- Exterior of bottle is dirty and requires cleaning
- Lid does not fit tightly
- Bottle is overfilled (20% of the bottle should be empty "headspace")
- Percentages of components does not total 100%
- Label on bottle does not match that submitted through the electronic submission system (HWIS)
- Label is illegible

Risk Management Services will return to pick up this bottle on _____

Name: _____ Date: _____



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