

Green Labs Fund 2018

UBC researchers are aware that our combined activities may produce waste products with potential negative effects on the environment. To help reduce UBC's research footprint, beyond regulatory compliance requirements, the Green Labs Committee invites everyone to submit a proposal to the Green Labs Fund.

The Green Labs Fund provides an incentive and award for researchers with innovative and creative ideas for strengthening research sustainability at UBC. Approximately \$4,000 dollars are available for winning proposals this year.

If you can envision new and more sustainable ways to perform research activities we encourage you to read through the guidelines and submit the application form enclosed in this document.

Please note that all UBC students, staff and faculty from both UBCV and UBCO are eligible to apply.



Guidelines

Proposals will be considered by a review panel that includes staff from Risk Management Services, Campus + Community Planning, and Payment & Procurement Services.

Criteria

In order to be considered by the evaluation committee, proposals should:

- Strengthen sustainability at UBC through reduction of environmental impacts resulting from research activities
- Benefit the UBC scientific community
- Be within the range of \$250 to \$4,000
- Have an immediate or short term benefit practical applicability and scalability
- A brief written confirmation of expenditures and results will be required from the successful project managers

Exclusions

- Certain expenditures (e.g. recurring expenditures of previously approved projects, departmental operational expenses, historical spending/debts)
- Certain activities that do not address greening laboratories issues (e.g. leisure or activity programs)
- Scholarships, Grants, Bursaries
- Research based projects or long term projects that are grant funded (i.e. basic science "green" research projects, although extremely worthwhile are beyond the scope of this fund)
- New research/teaching labs start-up expenses (i.e. usually covered by research/teaching start-up grants)

Application Process

- All applicants must provide a complete application form, including a project summary and additional details.
- Submit the application form and associated documents to: green.labs@ubc.ca
- Receipt of the application will be confirmed by e-mail.

Closing Date: Friday, March 16, 2018 at 4:00 pm

APPLICATION FORM

Application Date: _____ (mm/dd/yyyy)

Contact Information		
Department:		
Building:		
Room # (if applicable):		
Contact person:		
Phone:		
E-mail:		
Principal Investigator (PI):		
Project leader (if different from above):		
Project Summary		
Title of project:		
Estimated project timeline (in months, from start to finish):		
Amount of funding requested (max \$4,000):		
Total cost of the project:		
Criteria for Inclusion & Exclusions		
Project strengthens sustainability at UBC?	Yes	No
Project benefits the UBC scientific community?	Yes	No
Project has immediate or short term benefit?	Yes	No
Comments:		
<i>If you answer YES to any of the questions below please explain and note that your project may be excluded.</i>		
Recurring expenditures of previously approved projects	Yes	No
Departmental operational expenses	Yes	No
Historical spending/debts expenses	Yes	No
Leisure/activity programs that do not address greening laboratories issues	Yes	No
Scholarships, Grants, Bursaries	Yes	No
Research only based project (e.g. basic science)	Yes	No
Long term research project (grant based)	Yes	No
New research/teaching labs start-up expenses	Yes	No
Comments:		

Project Description		
Briefly describe the project		
Environmental & Sustainable Benefits		
Will project outcomes provide a benefit to the environment and which area? (Check all that apply)		
<input type="checkbox"/> Hazardous waste minimization <input type="checkbox"/> Materials recovery (e.g. chemicals, solvents) <input type="checkbox"/> Recycling (e.g. batteries, plastic, Styrofoam, oil, paint, paper, electronics) <input type="checkbox"/> Energy conservation <input type="checkbox"/> Water conservation <input type="checkbox"/> Other (describe)		
Project Implementation		
Describe steps necessary for project implementation including detailed timelines and duration		
Project Impact		
Can project impacts be measured?	Yes	No
Describe:		
Creativity, Applicability & Scalability		
Does project have any creative and innovative elements?	Yes	No
Can project be implemented by other departments?	Yes	No
Can project be scaled-up beyond a small pilot application?	Yes	No
Briefly describe elements above		
Project Budget Plan		
Provide budget details, supplier quotes, etc.		
Future funding		
If you were to obtain requested funding from Green Labs, would your grant/department be able to support this project in the future (e.g. continued recycling efforts that cannot stop after a few months)?		
Yes	No	
Describe:		