

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN

University Health and Safety Committee

Voting Members Minutes

Friday, Aug 26, 2016 @ 2:00-3:30, ADM006A

Campbell, Troy	(M & P)	Campus Security
Gibb, Marty	(M & P)	Facilities Management
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Wilson, Roger	(M & P)	Health & Wellness
Hohl, Shannon	(BCGEU)	Faculty of Engineering
Majeran, Michelle	(BCGEU)	Student Recruitment and Advising
Robinson, Ashlee	(BCGEU)	Barber School of Arts & Sciences
Ma, Jace	(BCGEU)	Housing and Hospitality Services
Johnson, Rob	(UBCFA)	Athletics and Recreation
Naser, Bahman	(UBCFA)	School of Engineering
De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
Wagner, John	(UBCFA)	Barber School of Arts & Sciences
TBD	(Student)	Student Representation

Ex-officio Members

Tracey Hawthorn, WRAP Co-ordinator

Mike McGinty, Associate Director, Risk Management and Security Services

Jason McLeod, Risk Management Services

Cherie Michels, Risk Management Services

Recorder:

N Ingram

Chair: R Johnson

1. Call to order and determination of quorum

2. Approval of Agenda

3. Approval of Minutes

To approve of minutes for Jul 22, 2016 meeting.

4. Old Business

4.1 Update on Sterling IAQ report: work contracted to Inland Technical M Gibb

- Report from Inland Technical was received Aug 25th.
- Report will be reviewed next week after which Facilities will decide next steps.

4.2 Update on Sterling IAQ report recommendation re: windows in ARTS M Gibb

- Email sent to head of Faculty Association, asking for FA's preference re: keeping windows in the Arts building closed: signage or locking mechanism
- No response – follow-up sent Aug 24

4.3 Elections, nominating committee & interim chair

N Ingram

- **Interim Chair:**
 - R Johnson: Suggestion to elect interim co-chair for September at current meeting.
 - M Majeran has tentatively volunteered but is not at this meeting to confirm. N Ingram will follow up and contact the committee if a volunteer is needed for September.
 - C Guenard volunteered to act as Interim Chair if one is needed in November.
- **Nominating Committee:**
 - At least 2 members of committee needed to act as nominating committee members: canvass committee members for volunteers.
 - Needs to be done 1 week in advance of election so committee members know who candidates are.
- **Co-Chairs for 2016/17:**
 - Need 1 M&P and 1 Union (Faculty **OR** BCGEU) Co-Chair.
 - If more than 1 candidate for each chair position, an election will be held in September or when committee membership for 2016/17 is fully in place.
 - N Ingram will update the committee on status of membership as soon as possible.
 - N Ingram, J McLeod, R Johnson, and M Gibb all available as resources for new Co-Chairs.

5. New Business

5.1 Rusty handrails on exterior stairs – various locations

M Majeran

- J McLeod: Multiple handrails have rusty bases from de-icing salt used in winter
 - Facilities Management is actively sending them out to be powder coated
 - ASC and UNC handrails are scheduled to be completed prior to start of fall term
- Facilities has been doing some research re: whether there are de-icers available that won't corrode handrail bases (i.e. alcohol-based vs. current salt-based de-icers) – C Michels to follow up with Facilities for update
- Handrails are capped to prevent skateboarding but not sharp –edges are rounded off

6. Standing Items

6.1 Building Inspections

N Ingram

No building inspections completed this month. 2 building inspections still outstanding – Reichwald Health & Sciences and the Campus Administration buildings.

6.2 Risk Management Services Report
RMS

J McLeod

Attached as Addendum 1.

Campus Security

T Campbell

Attached as Addendum 2.

6.3 Courses/Seminars/Opportunities – up-date

N Ingram

RAD (Rape Aggression Defense): <http://security.ok.ubc.ca/radcourse.html>

- Aug 11-12, 9am-3pm – UNC 200 (rescheduled from July 21 & 22)

WHMIS & Basic Chemical Safety: <http://riskmanagement.ok.ubc.ca/register.html>

- Wed, Sept. 7 8:30-12:00 – Fip244
- Wed, Sept. 14 10:30-2:00 – Fip244

- Fri, Oct 14, 2016 – 9:30-0:00 FIP 244
- Changed name – CHEMSAFE and WHMIS – aligned with Van campus

Lab Biological Safety Course

- Thurs, Sept 9 12:00-4:00 – FIP249
- Wed, Oct 12 8:30-12:30 – FIP 249

Mental Health First Aid

- Aug 30th-31st – Co-facilitated by T Hawthorn. \$28 cost for textbooks.

7. Date for next meeting: September 30, 2016

Note: meeting time may be changed for the upcoming semester depending on availability of committee members.

8. Adjournment

Guenard/Guttman.

